

**Halifax Planning Board
Meeting Minutes
September 2, 2010**

A meeting of the Halifax Planning Board was held on Thursday, September 2, 2010, at 7:30 p.m. at the Halifax Town Hall, Meeting Room #1, 499 Plymouth Street, Halifax, Massachusetts.

Members Present: Gordon Andrews, Chairman
Rob Piccirilli, Member
V. Richard Greeley, Member

Absent: Edward Whitney, Vice Chairman
Dean Jafferian, Clerk

The meeting was called to order at 7:35 p.m. and the agenda was read into the record by Gordon Andrews.

MOTION: Rob Piccirilli to accept the agenda as read
SECOND: Rick Greeley
AIF

Discussion:

Sign Permit Applications

A copy of a temporary sign permit application for the use of “sandwich signs”, prepared by secretary, Michelle Hill, was presented to the Board for approval. Regulations and expiration dates were discussed. All temporary sign permits will expire on June 1, 2011.

Appointments:

7:40 p.m. Megan Reardon – Plymouth St. (Cumberland Farms Plaza) – sign permit

Megan Reardon was present to discuss signage for the new hair salon she is opening in October behind Halifax Florist. She is seeking permission for the use of a “sandwich sign”. Ms. Reardon also inquired about the placement of a permanent sign as her business is not visible from the road. The Planning Board reviewed the site plans and photos for the Cumberland Farms Plaza. Ms. Reardon will have to get permission for a free-standing sign from the property owners, Cumberland Farms. The Planning Board asked Ms. Reardon to bring plans and measurements for her signs to the next Planning Board meeting on September 16, 2010.

7:55 p.m. Jordan Fitness – Donna Trask – sign permit

Donna Trask represented Jordan Fitness on behalf of owner Patti Caulter. Ms. Trask was present asking for permission for placement of a “sandwich” sign in front of Jordan Fitness located on Plymouth Street. Their intention is to advertise promotions at Jordan Fitness and to draw in new members. The Planning Board agreed to issue Ms. Trask a temporary sign application for placement of the “sandwich” sign. Member, Rob Piccirilli made a motion to grant a temporary sign permit for the use of a “sandwich” sign at Jordan Fitness. Chairman Gordon Andrews asked that someone from Jordan Fitness come back to the next Planning Board meeting on September 16, 2010 with sign measurements and photos.

Motion: Rob Piccirilli

Second: Rick Greeley

AIF

Discussion:

Highland Woods

Town Administrator Charlie Seelig received a letter from Ed Gavin regarding the status of Arrowhead Path. Arrowhead Path, along with all of the other roads in the subdivision, has not been accepted by the Town. Charlie is inquiring on behalf of Mr. Gavin, about the status of a bond, usually required from the builder as a “promise” to maintain the subdivision. At the time, developer Larry Salters of Ocean Hill Inc., had lots held instead of a money bond for assurance. Member Rob Piccirilli asked if the Board should take bonds for future developments. Gordon Andrews explained that if a developer puts up the subdivision as surety, by law, the Board must accept it. Town Administrator Charlie Seelig sent a letter to Ocean Hill Inc. on September 1, 2010 with hopes of resolving some of the homeowner’s complaints. The complaints include:

1. Lack of maintenance of the cul-de-sacs (mowing, etc.)
2. Lack of plowing/shoveling of snow on the sidewalks
3. Deterioration of the drainage systems (catch basins, etc.)

The Planning Board will keep updated.

Secretarial:

Signature Authorization Form FY2011

Form signed by Gordon Andrews, Rob Piccirilli and Rick Greeley who were in attendance.

9:15 p.m. Adjourn

Motion: Rob Piccirilli

Second: Rick Greeley

AIF

It was unanimously voted to adjourn the meeting at 9:15 p.m.

Respectfully submitted,
Michelle Hill
Planning Board Secretary